



## OFFICE OF THE PRINCIPAL

# Raja Narendralal Khan Women's College (Autonomous)

GOVT. SPONSORED

ESTD : 1957

NAAC RE-ACCREDITED "A" GRADE | NIRF RANK - 64 (2023) | DST - FIST | DST - CURIE  
UGC - BSR & COLLEGE WITH POTENTIAL FOR EXCELLENCE (CPE)

Recognised Research Centres in (i) Natural & Applied Sciences and (ii) Humanities & Social Sciences

Gope Palace, Dist. - Paschim Medinipur, Pin - 721102, West Bengal

### Notice

Ref. No. ....

Date : .....

Date: 11-11-23

### **Advertisement**

Raja Narendralal Khan Women's College [Autonomous], Midnapur

Post: Library Assistant (Temporary)

Applications are invited from qualified candidates for the post of Library Assistant on a temporary daily wage basis in Dr.Sushila Mondol Central Library of Raja Narendralal Khan Women's College [Autonomous], Midnapur.

#### **Qualifications:**

1. Master's degree in Library and Information Science from a recognized university.
2. Experience in library operations and services, preferably in an academic library.
3. Good knowledge of library automation software.
4. Excellent communication and interpersonal skills.

#### **Responsibilities:**

1. Assist in the acquisition, processing, and circulation of library materials.
2. Provide reference and information services to library users.
3. Maintain the library catalog and database.
4. Develop and implement library programs and services.
5. Assist with the research and publication activities of the library.

#### **How to apply:**

Interested candidates should submit their resume to the Principal, Raja Narendralal Khan Women's College [Autonomous], Midnapur on the day of interview **24-11-2023** at **11 am** with all original documents.

Please note that this is a temporary position and may be terminated at any time without prior notice. We are an equal opportunity employer and value diversity at our college.



*Flaka*

Principal  
Principal

Raja Narendra Lal Khan Women's Coll  
(Autonomous)  
Midnapore