

Standard Bidding Document

TECHNICAL BID

**Raja Narendra Lal Khan Women's College
(Autonomous)**

Raja Narendra Lal Khan Women's College

(Autonomous)

Midnapore, Paschim Medinipur-721102

Phone: (03222) 275 426

NOTICE INVITING PRE-QUALIFICATION CUM - TENDER (TWO COVER SYSTEM)

RNLKWC/eNIT/02/2019-20 Date:15.07.2019

Memo No. 218-WCMID/2019

Dated:15.07.2019

For and on behalf of Raja Narendra Lal Khan Women's College (Autonomous), the Principal, Raja Narendra Lal Khan Women's College (Autonomous), Paschim Medinipur, invites Online e-Tender item rate tenders for each of the following works by two cover system. Pre-qualification documents (Bidders1, Bidders2, and document for specification wise for Technical Document) in a separate cover and Bid document with BOQ rate in another cover are to be submitted by the qualified Suppliers, Seller, Manufactures and any other eligible Bidders who satisfy the terms and conditions set out in pre-qualification document.e-tender for the work detailed in the table below (Submission of Bid through online).

Sl. No	SUPPLY AND INSTALLATION OF FOLLOWING EQUIPMENTS AND FURNITURES at Raja Narendra Lal Khan Women's College (Autonomous), Midnapore, Paschim Medinipur	Completion Time
(1)	(2)	(3)
1	UPS (see detail specifications annexure-1)	30 (Thirty) Days
	DESKTOP (see detail specifications annexure- 2)	30 (Thirty) Days
	LCD PROJECTOR. (see detail specifications annexure - 3)	30 (Thirty) Days
2	CAMERA FOR INVERTED MICROSCOPE (see detail specifications annexure - 4)	30 (Thirty) Days
	HOT AIR OVEN - MECHANICAL CONVECTION (see detail specifications annexure - 5)	30 (Thirty) Days
	AUTOCLAVE – VERTICAL (see detail specifications annexure - 6)	30 (Thirty) Days
	BACTERIOLOGICAL INCUBATOR (see detail specifications annexure - 7)	30 (Thirty) Days
	SPECTROPHOTOMETER - UV VISIBLE (see detail specifications annexure - 8)	30 (Thirty) Days
	COOLING CENTRIFUGE (see detail specifications annexure - 9)	30 (Thirty) Days
	PH METER (see detail specifications annexure - 10)	30 (Thirty) Days
3	ULTRA LOW TEMP. FREEZER -86°C (see detail specifications annexure - 11)	30 (Thirty) Days
	GRADIENT THERMAL CYCLER (see detail specifications annexure - 12)	30 (Thirty) Days
	BINOCULAR RESEARCH MICROSCOPE (see detail specifications annexure - 13)	30 (Thirty) Days
	Water Analyser (see detail specifications annexure - 14)	30 (Thirty) Days
4	Student Desk (see detail specifications annexure - 15)	30 (Thirty) Days
	Computer table (see detail specifications annexure - 16)	30 (Thirty) Days
	Almirah (see detail specifications annexure - 17)	30 (Thirty) Days
	Book case (see detail specifications annexure - 18)	30 (Thirty) Days

5	Spirometer (see detail specifications annexure - 19)	30 (Thirty) Days
6	SOIL INFILTRMETER (see detail specifications annexure -20)	30 (Thirty) Days
	OPEN PAN EVAPORATOR (see detail specifications annexure - 21)	30 (Thirty) Days
7	DIGITALPORTABLE AIR QUALITY MONITOR WITH COMPLETE SET OF INDOOR AIR QUALITY (IAQ) (see detail specifications annexure - 22)	30 (Thirty) Days
	DIGITAL PORTABLE SO₂(SULFUR DIOXIDE) PORTABLE GAS DETECTOR (see detail specifications annexure - 23)	30 (Thirty) Days
	DIGITAL PORTABLE AMMONIA GAS MONITOR [NH₃ DETECTOR] (see detail specifications annexure - 24)	30 (Thirty) Days
	DIGITAL PORTABLE NITROGEN DIOXIDE MONITOR [NO₂DETECTOR] (see detail specifications annexure - 25)	30 (Thirty) Days

Intending bidders may download tender documents from e-procurement portal of Govt. website www.wbtenders.gov.in The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal from **(as per Server Clock)**. Raja Narendra Lal Khan Women's College (autonomous), Paschim Medinipur does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc. for on-line bids.

The e tender is hereby called towards submission of Proposal with the list of items along with quoted rates of the lowest bidder under Development of Infrastructure Development Scheme for Govt. Aided Colleges vide Memo No 930-Edn(CS)/10M-59/2019 to be submitted to Department of Higher Education, Govt. of West Bengal.

The Lowest bidder will be handed over the work order once the proposal is sanctioned by the concerned authority.

The Lowest Bidder will be deposited Cost of Tender Form (Rs. 1000.00) and EMD of 2% of Estimated Cost before handed over the Work Order.

A.Terms and conditions:

1. Bidders are advised to study all **technical and financial** aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the Bidder's risk and may result in the rejection of the bid.
2. The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders will be declared after technical evolution and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. In case of change of date, due intimation will be given in

our college website **www.rnlkwc.ac.in**. No individual intimation will be given. Name of the qualified bidders will be displayed **in the college Website**.

- 3. The Principal, Raja N. L. Khan Women's College (Autonomous), Paschim Medinipur, reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever. The college is not bound to accept the lowest quotation and reserves the right to reject or partially accept any or all the quotations received without assigning any reasons.**
4. The bidder must upload the filled Technical Compliance sheet for particular annexure mentioning make and model. Other features must fill just put Yes or No in the Technical Compliance sheet for particular annexure. If put 'NO' mention your specification.
- 5. The bidder must upload the filled respective Technical Compliance Sheet mentioning make and model. Other features must fill just put Yes or No in the Respective Technical Compliance.**
6. Same value or higher Copy of Work Order / Work Completion Certificate with work value duly signed by Competent Authority from Central (India) / State Government Department/Institute, Autonomous Institute/ Agency/ Office/ University Funded by Central/State Government showing that the Bidder should have executed (completed) for supply, installation and Commissioning of IT Hardware, Software other items mentioned in this tender document and turn over 50% of estimated present tender cost in the last five (05) financial years. Photocopy of PAN, GST Registration certificate, Current Trade License, Professional Tax (2019-2020), Income Tax return for the last five financial years. The tender inviting authority shall verify the above mentioned documents (in original) which are mandatory for the participation before issuance of the work order.
7. All bidders should submit their West Bengal Sale & Service Support office address details with documents. Post-sales service should be available from the end of the bidder as and when required.
8. The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only in rupees.
9. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/ testing. All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure there upon shall

be recovered from the concerned party. The company or bidder should ensure quick back up response in case of equipment failure which should be replaced if needed within 48 hours of the distress call.

10. The purchase order or work order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject **to availability of fund** of the required items. The quantity shown is tentative and may increase or decrease. On acceptance of work order, the date of delivery should be strictly adhered to otherwise, the Principal, **Raja N. L. Khan Women's College (Autonomous), Paschim Medinipur** reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the **Raja N. L. Khan Women's College (Autonomous), Paschim Medinipur** will be at liberty to make purchase through other sources.
11. **Payment of bill will be made through by crossed account payee Cheque or electronic payment (NEFT) or ePFMS portal by Print Payment Advices only after delivery and successful installation of each of the items after deduction of 10% security and others taxes as per Govt. norms. Security deposit is refundable after six months subject to the condition of successful running of the items.**
12. The rates should remain valid for the period up to March 2020. The rates once accepted will not be changed under any circumstances.

B. METHODOLOGY OF SUBMISSION OF BID AND ITS EVALUATION:

The Bidder has to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms and Conditions of NIT, including Commercial and General Terms & Conditions and other terms, if any, along with on-line undertaking in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidder on-line in order to become an eligible Bidder. No conditional bid shall be allowed / accepted. The Bidder must comply with all the terms & conditions.

C. Confirmatory Documents:

The Bidder must upload scanned copies of various documents required for eligibility and all other documents as specified in the Tender Document while submitting his bid. The Bidder will have to give an undertaking online that if the information / declaration / scanned documents furnished in support of the same in respect of Eligibility Criteria are found to be

wrong or misleading at any stage, they will be liable to punitive action. Any other document uploaded which is not required as per the terms of the Tender Document shall not be considered.

D. Technical Parameter Sheet and Commercial Sheet::

The **Technical Parameter Sheet** (TPS) containing the technical specification parameters for each tendered item **along with “commercial parameters”** will be available for download in Excel format. This will be downloaded by the Bidder and he/she will furnish all the required information on this Excel file. Thereafter, the Bidder must upload the same Excel file during Bid submission in **Cover-I**. Non-compliance of any of the technical parameter of specification for any of the item will disqualify the Bidder for that item. Non-compliance of **any of the commercial parameters** will disqualify the Bidder for all the items. The Technical **cum Commercial** Parameter Sheet, which is incomplete and not submitted as per instructions given above, may lead to rejection of one or all the items automatically by the system.

E. Price Bid / BOQ:

The Price Bid containing the Bill of Quantity (BOQ), which is in Excel Format, will be uploaded during tender creation. The Price bid / BOQ will be downloaded by the Bidder and the rates, taxes & duties, etc., for the offered items will be quoted in the same Excel file along with the price. Thereafter, the Bidder must upload the same Excel file during bid submission in **Cover-II**.

F. Composite Price:

If the Price-bid is on MODULE BASIS, the Bidders should quote for all tendered items, and the L-1 will be decided on MODULE BASIS and all the items shall be procured from single source as single unit.

Raja Narendra Lal Khan Women's College (Autonomous)

Midnapore, Paschim Medinipur-721102
Phone: (03222) 275 426

List of Important Dates of Bids

1.	Name of Work	SUPPLY AND INSTALLATION OF EQUIPMENTS AND FURNITURES AT RAJA NARENDRA LAL KHAN WOMEN'S COLLEGE (Autonomous), MIDNAPORE PASCHIM MEDINIPUR.
2.	Completion Period of work	30 (Thirty) Days after receiving Work order by successful bidder.
3.	Date of Issue of Notice Inviting Bid	15.07.2019
4.	Period and time for download of Bidding Documents	From: 16.07.2019 at 10.00 A.M. To: 23.07.2019 at 5.00 P.M.
5.	Place of submission of bids	Raja N. L. Khan Women's College (Autonomous), Midnapore, Paschim Medinipur-721102
6.	Time of submission Bids	From: 16.07.2019 at 11.00 A.M. To: 23.07.2019 at 5.00 P.M.
7.	Time and Date for opening Technical Bid/Bids	To: 25.07.2019 at 5.15 P.M.
8.	Time and Date of opening Financial Bids	Will be declared after evolution of Technical Bids.
9.	Place of opening bids	Raja N. L. Khan Women's College (Autonomous), Midnapore, Paschim Medinipur-721102
10.	Last Date of Bid Validity	180 days

Sd/-
Principal
Raja N. L. Khan Women's College(Autonomous),
Midnapore, Paschim Medinipur-721102.

RNLKWC/eNIT/02/2019-20 Date:15.07.2019

Memo No. 218-WCMID/2019

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Copy forwarded for information and wide publications :-

1. Three (03) wide circulated news papers.
2. College Website: www.rnlkwc.ac.in
3. Accountant.
4. Convener, College Purchase Committee.
5. Notice Board of Raja N. L. Khan Women's College.

Sd/-
Principal
Raja N. L. Khan Women's College(Autonomous),
Midnapore, Paschim Medinipur-721102.